

## **UNIVERSITY OF MARYLAND DRIVING POLICY**

Under guidelines enacted by the University of Maryland, each Sport Club member who drives a University owned vehicle or any other vehicle for club purposes must submit to a driving record review and be added to the list of Sport Club members on our special code of drivers with Maryland licenses at the Division of Driver Records, Motor Vehicle Administration. This special code allows us to receive any changed information (address, name) or violations (tickets, suspensions) to the club member's record for as long as he/she remains a member of a sport club.

Policy requirements are as follows:

- A. Each sport club member with a state of Maryland driver's license who intends to drive a University vehicle or other vehicle for club purposes must have a driving record on file at the time the sport club member is designated a driver for the sport club team. Drivers licensed in the state of Maryland will undergo a driving record review by the Division of Driver Records, Motor Vehicle Administration.
- B. Any sport club member whose driving record shows an accumulation of six (6) or more points, shall not be allowed to operate a University-owned vehicle or be named a designated sport club driver for any vehicle until the accumulated point total is reduced below four (4).
- C. Once the driving record is received and approved, each sport club member has the responsibility to report to the Assistant Director-Sport Clubs the accumulation of six (6) or more points for moving violations, as well as the suspension or revocation of his/her license.
- D. Any sport club member who driver's license is suspended or revoked shall not be allowed to operate a University vehicle or be named as a designated sport club driver of any vehicle during the period such suspension or revocation is in effect.
- E. Any sport club member who knowingly operates a University vehicle or is the designated sport club driver in any vehicle while his/her license carried six (6) or more points or is suspended or revoked will be subject to disciplinary action up to and including dismissal from the University for willful misconduct.

The responsibility for providing information of sport club member's eligibility/ineligibility to drive a University owned vehicle or any other vehicle for club purposes as part of their sport club membership is placed upon the person responsible for obtaining, receiving, and maintaining driving license information.

DRIVING RECORD SELF-VERIFICATION

By signing below I confirm that I have read and understand all requirements and guidelines of the Department of Campus Recreation Services Driving Policy as listed on the reverse side of this document. As a condition of sport club membership, I agree to a driving record search from the Division of Motor Vehicle Administration in the state of Maryland. I also understand that if my license is suspended or revoked I must immediately inform Campus Recreation Services. I will not be allowed to operate a University of Maryland owned vehicle or serve as the designated sport club driver for my sport club during the period of suspension or revocation. If I receive approval to drive a vehicle, I agree to inform the Assistant Director- Sport Clubs of any future driving violations that would add point(s) to my driving record. If my driver's license is issued by a state other than Maryland, I understand it is my responsibility to inform CRS of any driving violations that have resulted in points being added to my driving record.

INITIAL AS APPROPRIATE

\_\_\_\_\_ I have read and understand CRS's policies regarding motor vehicle safety and agree to abide by all policies and procedures.

\_\_\_\_\_ I will IMMEDIATELY notify CRS, through the Assistant Director-Sport Clubs, if there is a change in the status of my driver's license (i.e. revoked, suspended, points added).

\_\_\_\_\_ I have a valid license with less than six (6) points.

\_\_\_\_\_ I understand that serving as a Sport Club driver is a potentially large responsibility; if I am not comfortable with it, I understand that I should consider making alternative travel arrangements.

By signing below I warrant that the information I have provided is true and accurate and falsification of any information may result in suspension or revocation of my membership in the CRS Sport Club program.

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Sport Club

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
State of Issue

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
License Expiration Date

<b>CRS USE ONLY</b>	
Sent: _____	By: _____
Entered: <input type="checkbox"/> Sport Club Database	